

CONSTITUTION  
of the  
MILITARY SPOUSES' ASSOCIATION of TWENTYNINE PALMS  
aboard the  
MARINE CORPS AIR GROUND COMBAT CENTER

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Executive Board 2019-2020  
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MILITARY SPOUSES' ASSOCIATION of TWENTYNINE PALMS  
CONSTITUTION

**ARTICLE 1. NAME**

1.00 The organization will be known as Military Spouses' Association of Twentynine Palms aboard the Marine Corps Air Ground Combat Center (MCAGCC), hereinafter referred to as the "MSA". Official sponsorship or endorsement by the MCAGCC Command is neither stated nor implied.

**ARTICLE 2. PURPOSE**

2.00 Within the regulations and policies of the MCAGCC, the purpose of the MSA will be to foster friendships, promote goodwill, and to raise funds in support of social, educational, community, and welfare projects primarily for the MCAGCC and the Morongo Basin areas.

2.01 The MSA will adhere to the Internal Revenue Code 501(c)(3), a federal tax-exempt status of a private, social organization.

2.02 Activities of the MSA will comply with DODI 1000.15 and MCAGCC Order 5760.1D, or any future updated versions of said orders.

**ARTICLE 3. MEMBERSHIP**

3.00 Membership is open to all spouses of military members assigned to MCAGCC and/or residing in the Morongo Basin that are 21 years of age or older.

3.01 No person applying for membership will be discriminated against based on race, color, creed, sex, age, disability, national origin, or sexual orientation.

3.02 Regular Members will be required to pay annual dues to the MSA making them eligible to vote and attend members only events. Regular Members include:

1. Spouses of active duty commissioned officers and warrant officers of all military branches
2. Spouses of reserve and retired commissioned officers and warrant officers of all military branches

3. Widows and widowers of deceased commissioned officers and warrant officers of all military branches
4. Spouses of active duty enlisted persons of all military branches.
5. Spouses of reserve and retired enlisted persons of all military branches.
6. Widows and widowers of deceased enlisted persons of all military branches.

3.03 Honorary Members will not be required to pay annual dues to the association and will not be eligible to vote. Honorary Members include:

1. Spouses of the Commanding General, Sergeant Major of MCAGCC, and the Chief of Staff.
2. Spouses of all former Marine Corps Commandants residing in the Morongo Basin.
3. Honorary members may elect to become Regular Members by paying annual dues and will be afforded voting privileges.

3.04 Auxiliary Members will be required to pay annual dues to the MSA. Auxiliary Members are not eligible to vote, but may attend members only events. Auxiliary Members must obtain sponsorship by an active member in good standing to be considered. The sponsor must present the auxiliary candidate to the General Board. A quorum of the General Board must vote to approve the membership. Auxiliary Members include:

1. Any person that would like to be a member but does not meet the requirements for Regular Membership.

## **ARTICLE 4. ORGANIZATION**

4.00 The MSA General Board consisting of the Executive Board and the Appointed Board, hereinafter referred to as the “Board,” will govern the affairs of the MSA.

4.01 The Executive Board will consist of: Advisors and Elected Officers.

4.02 The Appointed Board will consist of: Unit/Command Representatives, Appointed Chairs, Sub Club Presidents, and Liaisons.

4.03 Officers shall be installed after the Annual Meeting to serve a term of one (1) year.

## **ARTICLE 5. ELECTIONS**

5.00 Only Regular Members in good standing are eligible to serve as elected officers of the MSA.

5.01 The Election of Officers will take place at the Annual Meeting.

## **ARTICLE 6. MEETINGS AND QUORUMS**

### 6.00 General Membership Meetings

6.00.00 The General Membership of the MSA will meet at least once during the year; this meeting may serve as the Annual Meeting.

6.00.01 The purpose of the Annual Meeting is to elect officers and conduct other necessary MSA business requiring a General Membership vote.

6.00.02 At any meeting of the general membership, the members present will constitute a quorum. Only MSA Regular Members may vote, offer a motion, or second a motion.

### 6.01 General Board Meetings

6.01.00 The General Board of the MSA will meet regularly as determined by the Executive Board.

6.01.01 The purpose of the General Board Meeting is to govern the affairs of the MSA.

6.01.02 General Business is conducted with a majority vote, where a quorum is present. One more than one-half of the voting members of the Executive Board will constitute a quorum for an Executive Board vote. One more than one-half of the voting members of the General Board will constitute a quorum for a General Board vote. Majority Vote is defined as at least one more than one half of the votes cast where a quorum is present.

6.01.03 All votes shall be verified by the Parliamentarian and one Executive Board Member (typically the Recording Secretary).

6.01.04 Special Meetings may be called by the President or a majority vote of the Executive Board where a quorum is present. Committee Meetings will be held at the discretion of the Committee Chair.

6.01.05 Online votes may occur, as long as the vote is presented to all necessary parties equally, anonymity is observed when necessary, membership of voting parties is verified when necessary, and all other voting rules are observed and the vote outcome is announced at the next monthly meeting.

## **ARTICLE 7. ARTICLES OF AGREEMENT**

7.00 The MSA Treasurer will account for the MSA's funds with expenditures over \$250 being authorized by the General Board.

7.01 The President will ensure that an audit of the financial status of the MSA is conducted annually.

7.02 Records will be maintained in the MSA files for a period of three (3) years unless otherwise specified.

7.03 Parliamentary Authority will comply with the current edition of Robert's Rules of Order in all cases to which the rules apply. In any case where Robert's Rules of Order are inconsistent with the Constitution, Bylaws, or Standing Rules of the MSA, then the MSA documents shall prevail.

7.04 The MSA will secure adequate insurance to protect against public liability and property damage claims or other legal action that may arise as a result of the activities of the MSA.

7.05 The MSA will comply with applicable fire and safety regulations; environmental laws; local, state, and federal tax codes; and any other applicable statutes or regulations.

7.06 In the event of the dissolution of the MSA for any reason, all residual funds, assets, or property will be contributed to 501(c)(3) or 501(c)(4) organizations existing at the time of dissolution under applicable sections of federal tax laws, as determined by a majority vote of the General Board where a quorum is

present, and after all bills and valid debts are paid. A designee appointed by the board will notify the IRS of the dissolution.

## **ARTICLE 8. AMENDMENTS**

8.00 This Constitution may be amended at any General Membership Meeting of the MSA by a majority vote, provided the following conditions are met:

1. A voting member of the MSA in good standing submits the amendment in writing with written justification to the President.
2. The Executive Board approves the proposed amendment with a majority vote after review where a quorum is present.
3. The General Board approves the proposed amendment with a majority vote after review where a quorum is present.
4. The general membership is notified of the upcoming vote on the proposed amendment and the written proposal is made available to the general membership.

8.01 Any approved amendments will be submitted to the Commanding General of the MCAGCC., or a designated representative.